

**YAKAMA NATION APPLICATION FOR EMPLOYMENT
AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

Name:	AKA:	D.O.B.:
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Address: City/St./Zip:

SS No.:	Phone:	Cell No.:
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Valid WA St. Driver's License? Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, Please list your No:
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EDUCATIONAL BACKGROUND			
	Name and Location of School	Major Coursework:	Diploma/Degree:
High School/GED:			
College/University:			
College/University:			
Other Training/Education:			

****Please provide transcripts/certificates****

INDIAN PREFERENCE: The Yakama Nation gives Indian Preference to those individuals who claim Indian preference and provide proof of eligibility at the time of application.

Tribe: _____ **Enrollment No.:** _____

I am a spouse of an enrolled member, I am enrolled with another federally recognized tribe:

Tribe: _____ **Enrollment No.:** _____

I am a descendent of an Enrolled Yakama: Please attach family tree or Proof of Letter from Enrollment:

Enrolled Members Name:	Enrollment No:
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I am a spouse of an enrolled member and not enrolled with any federally recognized tribe.

MINORS:
If you are under (18) years of age, must have parent/guardian sign a work permit. Yes No

VETERAN'S PREFERENCE: The Yakama Nation gives Veteran's Preference to those individuals who can provide proof of eligibility at the time of application.

Branch: _____ **Date (s):** _____

****Note: DD 214 must be attached with application to prove Veterans Preference.****

SELECTIVE SERVICE: Males born after 12/31/59 who are 18 but not yet 26 years old and wanting employment with the Yakama Nation must be registered with Selective Service.
Please provide **Selective Service No.:** _____

REFERENCES: (Attach letters of reference-optional.)		
Name of Reference:	Address	Phone No.:

MISCELLANEOUS: Have you committed any crime that would prevent you from working for the Yakama Nation? Yes No If yes, please explain (In box below):

****IMPORTANT!! PLEASE READ THE FOLLOWING STATEMENT CAREFULLY BEFORE SIGNING****
The information provided in this application is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation and that my employment with the Yakama Nation is at the will of the Yakama Nation. The Yakama Nation is a Drug-Free Work Place and requires PRE-EMPLOYMENT Drug Testing (Chapter 2.9.6, Section (a) of the Yakama Nation Personnel Policy Manual.) I hereby, give full permission for the Yakama Nation to check with my current and previous employers, my references, and to obtain information regarding my driving record. INCLUDING: Education, credit and criminal background checks.

PLEASE PRINT YOUR FULL NAME: _____
SIGNATURE: _____ **DATE:** _____

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Note to Applicant: Application must be filled out completely. Do not put REFER TO RESUME

COMPANY/PROGRAM NAME/ADDRESS:	Phone & Salary:	\$
	Title:	
	Dates of Employment:	
	Supervisor:	

Duties:

COMPANY/PROGRAM NAME/ADDRESS:	Phone & Salary:	\$
	Title:	
	Dates of Employment:	
	Supervisor:	

Duties:

COMPANY/PROGRAM NAME/ADDRESS:	Phone & Salary:	\$
	Title:	
	Dates of Employment:	
	Supervisor:	

Duties:

COMPANY/PROGRAM NAME/ADDRESS:	Phone & Salary:	\$
	Title:	
	Dates of Employment:	
	Supervisor:	

Duties:

ATTACH ADDITIONAL SHEETS AS NECESSARY FOR WORK EXPERIENCE
WE MAY CONTACT THE EMPLOYERS LISTED ABOVE UNLESS YOU INDICATE OTHERWISE (BELOW):

Do Not Contact:	Reason:

TO APPLY: Mail or Submit completed application with required attachments: Proof of Enrollment, Drivers License, Social Security Card, and other to:
Yakama Nation Personnel Office, P.O. Box 151, Toppenish, WA 98948. (509) 865-5121 Ext. 4385
Applications must be submitted **BEFORE** the Deadline Date in order to be considered for employment!!

****Applications are only kept on file for 6 months****

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SUPPLEMENTAL INFORMATION SHEET**

NAME: _____ DATE: _____

Please check applicable qualifications:

<input type="checkbox"/>	Word Processing	<input type="checkbox"/>	Data Base
<input type="checkbox"/>	Spreadsheet	<input type="checkbox"/>	Personal Computer Operation
<input type="checkbox"/>	Mainframe Operation	<input type="checkbox"/>	Accounting
<input type="checkbox"/>	Bookkeeping	<input type="checkbox"/>	Typing: <input type="text"/> WPM
<input type="checkbox"/>	Transcribing	<input type="checkbox"/>	10-key: <input type="text"/> WPM
<input type="checkbox"/>	Shorthand	<input type="checkbox"/>	Writing Skill
<input type="checkbox"/>	Communication Skill	<input type="checkbox"/>	Hand Tools
<input type="checkbox"/>	Power Hand Tools	<input type="checkbox"/>	Chainsaw Operation
<input type="checkbox"/>	Management	<input type="checkbox"/>	Supervision
<input type="checkbox"/>	Heavy Equipment Operation	<input type="checkbox"/>	Bi-Lingual
Please Specify: <input type="text"/>		Please Specify: <input type="text"/>	
<input type="checkbox"/>	WA State Driver's License	Physical Qualifications:	
<input type="checkbox"/>	Combination Endorsement License	<input type="checkbox"/>	Lifting <input type="checkbox"/>
Please Specify: <input type="text"/>		<input type="checkbox"/>	Long Standing <input type="checkbox"/>
		<input type="checkbox"/>	Good Health <input type="checkbox"/>

Provide Copies of the Following:

<input type="checkbox"/>	Driver's License	<input type="checkbox"/>	Proof of Enrollment/Descendent
<input type="checkbox"/>	Social Security Card	<input type="checkbox"/>	Food Handler's Permit
<input type="checkbox"/>	First Aid Card	<input type="checkbox"/>	CPR Certified
<input type="checkbox"/>	DD 214 for Veterans Preference		

Certificates/Degree's

<input type="checkbox"/>	Associate Degree	<input type="checkbox"/>	Bachelor's Degree
Please Specify: <input type="text"/>		Please Specify: <input type="text"/>	
<input type="checkbox"/>	Masters Degree	<input type="checkbox"/>	PHD
Please Specify: <input type="text"/>		Please Specify: <input type="text"/>	
<input type="checkbox"/>	Juris Doctorate	<input type="checkbox"/>	Vocational Certificate
Please Specify: <input type="text"/>		Please Specify: <input type="text"/>	
Other information that would be helpful to your employment, please be specific:			
<input type="text"/>			
<input type="text"/>			